

PENN STATE



Managing Director

Penn State University-College of the Liberal Arts and the Africana Research Center invites applicants for the position of **Managing Director** at the rank of **Assistant or Associate Research Professor**. The Managing Director will report to the Director of the Africana Research Center, and will work in conjunction with the Director to identify and carry out initiatives that further the mission of the Center. The Managing Director will be responsible for coordinating, planning, and implementing various programs/initiatives within the Africana Research Center, including the postdoctoral selection process, the grant award selection process, and the Midcareer Faculty Advancement Program.

The Managing Director will also work closely with the Director to identify and apply for grants that will support center programming and strategic priorities, and will develop and manage Center budgets, in conjunction with the Director. The Managing Director will be responsible for creating content for the Center's website and social media accounts, and assembling the Center's annual report. In addition, the Managing Director will be expected to maintain an active research agenda in areas that align with the Africana Research Center (e.g., research related to African American Studies, Africana Studies, and/or African Diaspora Studies). Discipline(s): Open. Excellent oral and written communication, organizational skills, attention to detail, and the ability to provide timely support to diverse constituents and inquiries are required.

Must possess qualities of professionalism and be able to multi-task and manage/maintain confidential materials. Must have the ability to work independently and collaboratively. In addition, successful candidates must be solutions-oriented and either have demonstrated a commitment to building an inclusive, equitable, and diverse campus community, or describe one or more ways they would envision doing so, given the opportunity.

Ph.D. required at time of appointment. The Managing Director will interact with diverse groups of people to support the unit mission to promote an environment where cultural production and discourse on diversity are nurtured to advance the research, teaching, and outreach of the University.

Additional Information: Please submit a cover letter, cv, and three confidential letters of recommendation. Review of applications will begin August 2 and continue until the position is filled.

Penn State is committed to and accountable for advancing diversity, equity, and inclusion in all of its forms. We embrace individual uniqueness, foster a culture of inclusion that supports both broad and

AAIHS
African American Intellectual History Society

<https://www.aaihs.org/resources/af-am-job-openings/>

specific diversity initiatives, leverage the educational and institutional benefits of diversity, and engage all individuals to help them thrive. We value inclusion as a core strength and an essential element of our public service mission. This is a fixed-term appointment funded for one year from date of hire with excellent possibility of re-funding.

Apply online at <https://apptrkr.com/2375278>

CAMPUS SECURITY CRIME STATISTICS: For more about safety at Penn State, and to review the Annual Security Report which contains information about crime statistics and other safety and security matters, please go to <http://www.police.psu.edu/clery/>, which will also provide you with detail on how to request a hard copy of the Annual Security Report.

Penn State is an equal opportunity, affirmative action employer, and is committed to providing employment opportunities to all qualified applicants without regard to race, color, religion, age, sex, sexual orientation, gender identity, national origin, disability or protected veteran status.

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